

**TOWN OF KIRKWOOD  
Town Board Meeting Agenda  
June 2, 2026**

**PLEDGE OF ALLEGIANCE:**

**APPROVAL OF MINUTES:** May 5, 2026 Town Board Meeting and May 26, 2026 Public Hearing

**PUBLIC PARTICIPATION:**

**COMMUNICATIONS:**

**COMMITTEE REPORTS:**

Chair

Members

Beautification Committee	Patricia Griffin	Sandy Wasson
Bldg. Dept/Code	Sandy Wasson	Lewis Grubham
Bldgs./Cemeteries	Lewis Grubham	Poe Williams
Dog Control	Katie Legg	Marc Latini
Employment Discrimination/ Harassment	Sandy Wasson	Marc Latini
Enviro. Protection	John Mastronardi	Robert McKertich
Fire	Sandy Wasson	Katie Legg
Highway/Public Works	Chair Lewis Grubham	Marc Latini
Insurance, Town	Sandy Wasson	Marc Latini
Inventory	Katie Legg	Marc Latini
Lighting Dist.	Lewis Grubham	Poe Williams
Negotiations	Robert McKertich	Lewis Grubham
Parks	Lewis Grubham	Poe Williams
Personnel/Benefits	Lewis Grubham	Katie Legg
		Poe Williams
		Mary Kay Sullivan
Planning Board	Katie Legg	Sandy Wasson
Property Acquisition	Lewis Grubham	Katie Legg
Senior Citizens	Katie Legg	Sandy Wasson
Sexual Harassment	Lewis Grubham	1 Board Member - TBD
		1 Female - TBD
Water/Sewer – Budgets/Projects	Lewis Grubham	Poe Williams
		Julie Wyatt
Water/Sewer Department	Lewis Grubham	Poe Williams
		Julie Wyatt
Youth	Katie Legg	Marc Latini
Zoning Board of Appeals	Katie Legg	Sandy Wasson
<b>DEPUTY SUPERVISOR:</b>	Katie Legg	

**NEW BUSINESS:**

1. Resolution, after a Public Hearing, adopting Local Law No. 3-2026 entitled A Local Law Amending the Fee for Water Service Installations, in accordance with the attached resolution.  
Motion by \_\_\_\_\_; Second \_\_\_\_\_.  
RCV: SMW \_\_\_\_\_, KML \_\_\_\_\_, MWL \_\_\_\_\_, LCG \_\_\_\_\_. Vote: \_\_\_\_\_.
2. Resolution, after a Public Hearing, Adopting Assessment Rolls for 2027 for Water and Sewer Districts, in accordance with the attached resolution.  
Motion by \_\_\_\_\_; Second \_\_\_\_\_.  
RCV: SMW \_\_\_\_\_, KML \_\_\_\_\_, MWL \_\_\_\_\_, LCG \_\_\_\_\_. Vote: \_\_\_\_\_.
3. Resolution authorizing the Supervisor to enter into an agreement with ACHIEVE for the 2026 Summer Camp Program, in accordance with the attached agreement.  
Motion by \_\_\_\_\_; Second \_\_\_\_\_.  
RCV: SMW \_\_\_\_\_, KML \_\_\_\_\_, MWL \_\_\_\_\_, LCG \_\_\_\_\_. Vote: \_\_\_\_\_.
4. Resolution authorizing the Supervisor to enter into an agreement with the Police Athletic League (PAL) for the 2026 Summer Camp Program, in accordance with the attached agreement.  
Motion by \_\_\_\_\_; Second \_\_\_\_\_.  
RCV: SMW \_\_\_\_\_, KML \_\_\_\_\_, MWL \_\_\_\_\_, LCG \_\_\_\_\_. Vote: \_\_\_\_\_.
5. Resolution pursuant to section 3A(e) of Local Law No. 2-1979 entitled “A Local Law Regulating the Use of Parks of the Town of Kirkwood”, authorizing the Town Clerk to issue a permit to Kirkwood Town Fair, Inc., for the use of the entire Kirkwood Veterans River Park on August 16, 2026 without any permit fee to guarantee proper clean up after use.  
Motion by \_\_\_\_\_; Second \_\_\_\_\_.  
RCV: SMW \_\_\_\_\_, KML \_\_\_\_\_, MWL \_\_\_\_\_, LCG \_\_\_\_\_. Vote: \_\_\_\_\_.
6. Resolution acknowledging that the calendar year 2025 examination of the Justice Court records and dockets were examined and the fines collected, per the justice, have been turned over to the proper officials of the Town as required by law, pursuant to section 2019-a of the Unified Court Act.  
Motion by \_\_\_\_\_; Second \_\_\_\_\_.  
RCV: SMW \_\_\_\_\_, KML \_\_\_\_\_, MWL \_\_\_\_\_, LCG \_\_\_\_\_. Vote: \_\_\_\_\_.
7. Resolution ratifying a resolution authorizing advertising for Sealed Bids for a Muffin Monster, with bids returnable May 21, 2026 at 10 AM and publicly opened and read at that time.  
Motion by \_\_\_\_\_; Second \_\_\_\_\_.  
RCV: SMW \_\_\_\_\_, KML \_\_\_\_\_, MWL \_\_\_\_\_, LCG \_\_\_\_\_. Vote: \_\_\_\_\_.
8. Resolution ratifying a resolution authorizing advertising for Sealed Bids for a Pre-Owned Portable Generator, with bids returnable June 2, 2026 at 10 AM and publicly opened and read at that time.  
Motion by \_\_\_\_\_; Second \_\_\_\_\_.  
RCV: SMW \_\_\_\_\_, KML \_\_\_\_\_, MWL \_\_\_\_\_, LCG \_\_\_\_\_. Vote: \_\_\_\_\_.
9. Resolution authorizing Alan Glover to attend the Southeastern NY Water Works Conference in Sydney, NY on June 11, 2026, at a cost not to exceed \$50.00.  
Motion by \_\_\_\_\_; Second \_\_\_\_\_.  
RCV: SMW \_\_\_\_\_, KML \_\_\_\_\_, MWL \_\_\_\_\_, LCG \_\_\_\_\_. Vote: \_\_\_\_\_.

10. Resolution approving a fireworks display at the Kirkwood NY America 250<sup>th</sup> Celebration, to be held on July 4, 2026, upon the issuance of a fireworks permit, issued by the Town Clerk of the Town of Kirkwood, and subject to compliance with all required New York State statutes, regulations, and codes. Motion by \_\_\_\_\_; Second \_\_\_\_\_.  
RCV: SMW \_\_\_\_\_, KML \_\_\_\_\_, MWL \_\_\_\_\_, LCG \_\_\_\_\_. Vote: \_\_\_\_\_.
11. Resolution authorizing the purchase of a 2026 Ford F350 Truck from Chenango Sales, Inc., at a cost of \$80,394.52, in accordance with the attached quote. Motion by \_\_\_\_\_; Second \_\_\_\_\_.  
RCV: SMW \_\_\_\_\_, KML \_\_\_\_\_, MWL \_\_\_\_\_, LCG \_\_\_\_\_. Vote: \_\_\_\_\_.
12. Resolution authorizing the purchase of a Jetter System from Tracey Road Equipment, at a cost of \$95,162.00, in accordance with the attached quote. Motion by \_\_\_\_\_; Second \_\_\_\_\_.  
RCV: SMW \_\_\_\_\_, KML \_\_\_\_\_, MWL \_\_\_\_\_, LCG \_\_\_\_\_. Vote: \_\_\_\_\_.
13. Resolution authorizing the purchase and installation of new Base Elbows and Guide Rail System in the sewer pump station, at a cost not to exceed \$10,185.00, in accordance with the attached estimate. Motion by \_\_\_\_\_; Second \_\_\_\_\_.  
RCV: SMW \_\_\_\_\_, KML \_\_\_\_\_, MWL \_\_\_\_\_, LCG \_\_\_\_\_. Vote: \_\_\_\_\_.
14. Resolution authorizing Repair of Manholes by Advanced Rehabilitation Technology, at a cost of \$37,406.55. Motion by \_\_\_\_\_; Second \_\_\_\_\_.  
RCV: SMW \_\_\_\_\_, KML \_\_\_\_\_, MWL \_\_\_\_\_, LCG \_\_\_\_\_. Vote: \_\_\_\_\_.
15. Resolution authorizing the Gazebo Repair at Veterans River Park by JSE General Contracting, LLC at a cost of \$5,400.00, in accordance with the attached quote. Motion by \_\_\_\_\_; Second \_\_\_\_\_.  
RCV: SMW \_\_\_\_\_, KML \_\_\_\_\_, MWL \_\_\_\_\_, LCG \_\_\_\_\_. Vote: \_\_\_\_\_.
16. Resolution authorizing the Gazebo Repair at Grange Hall Park by JSE General Contracting, LLC at a cost of \$3,100.00, in accordance with the attached quote. Motion by \_\_\_\_\_; Second \_\_\_\_\_.  
RCV: SMW \_\_\_\_\_, KML \_\_\_\_\_, MWL \_\_\_\_\_, LCG \_\_\_\_\_. Vote: \_\_\_\_\_.
17. Resolution authorizing the Gazebo Repair at Valley Park by JSE General Contracting, LLC at a cost of \$3,100.00, in accordance with the attached quote. Motion by \_\_\_\_\_; Second \_\_\_\_\_.  
RCV: SMW \_\_\_\_\_, KML \_\_\_\_\_, MWL \_\_\_\_\_, LCG \_\_\_\_\_. Vote: \_\_\_\_\_.
18. Resolution Authorizing the Expenditure of \$253,020.32 for the Repair and Improvement of Facilities Reserve Fund of Sewer District No. 1 and Closing Said Fund, in accordance with the attached resolution. Motion by \_\_\_\_\_; Second \_\_\_\_\_.  
RCV: SMW \_\_\_\_\_, KML \_\_\_\_\_, MWL \_\_\_\_\_, LCG \_\_\_\_\_. Vote: \_\_\_\_\_.
19. Resolution Authorizing the Expenditure of \$10,128.75 from the Sewer Capital Improvement Reserve Fund and Closing Said Fund, in accordance with the attached resolution. Motion by \_\_\_\_\_; Second \_\_\_\_\_.  
RCV: SMW \_\_\_\_\_, KML \_\_\_\_\_, MWL \_\_\_\_\_, LCG \_\_\_\_\_. Vote: \_\_\_\_\_.

- 20. Resolution Authorizing the Expenditure of \$52,509.67 from the Park Development Reserve Fund and Closing Said Fund, in accordance with the attached resolution.  
 Motion by \_\_\_\_\_; Second \_\_\_\_\_.  
 RCV: SMW \_\_\_\_\_, KML \_\_\_\_\_, MWL \_\_\_\_\_, LCG \_\_\_\_\_. Vote: \_\_\_\_\_.
  
- 21. Resolution awarding the Sealed Bid to GP Jager, LLC for the Muffin Monster, being the lowest responsible bidder at \$43,296.00.  
 Motion by \_\_\_\_\_; Second \_\_\_\_\_.  
 RCV: SMW \_\_\_\_\_, KML \_\_\_\_\_, MWL \_\_\_\_\_, LCG \_\_\_\_\_. Vote: \_\_\_\_\_.

**NEW BUSINESS:**

- 1. Resolution authorizing Chad Moran to attend the Southern Tier Home Builders & Remodelers Association training on June 10, 2026 at the Horseheads American Legion at a cost not to exceed \$15.00, with all reasonable expenses paid.  
 Motion by \_\_\_\_\_; Second \_\_\_\_\_.  
 RCV: SMW \_\_\_\_\_, KML \_\_\_\_\_, MWL \_\_\_\_\_, LCG \_\_\_\_\_. Vote: \_\_\_\_\_.

**AUDIT AND PAYMENT OF CLAIMS:**

- 1. Resolution authorizing the audit and payment of the following claims:  
 General and Highway Funds, Special Districts (Fire, Light, Water and Sewer Districts), Professional Services, Capital Projects and Reserve Funds claim # through # the total amount of \$ , which includes prepaid claims as authorized by resolution adopted January 6, 2026.  
 Motion by \_\_\_\_\_; Second \_\_\_\_\_.  
 RCV: SMW \_\_\_\_\_, KML \_\_\_\_\_, MWL \_\_\_\_\_, LCG \_\_\_\_\_. Vote: \_\_\_\_\_.

**ADJOURNMENT:**

- 1. Resolution to adjourn the meeting:  
 Meeting adjourned at \_\_\_\_\_ P.M.